

Guidelines for submitting volunteer and paid youth work opportunities.

Opportunity Title

Please state in full the title of the position to be advertised.

Type of Work

This is the type of youth work drawn from the doyourthwork.com 'type of work' list. The types of youth work listed can be found on www.doyouthwork.com under the 'Youth Work' page. If you are submitting the form through the site you will be able to select this from the drop down menu. For those submitting the form by post please draw from the list below:

- Arts and Media
- Connexions Personal Advisor
- Environmental
- Ethnic Communities
- Faith
- General Youth Work (e.g. youth club)
- Homeless
- Outdoor and Adventure
- Rural
- Schools Based
- Sports
- Uniformed
- Young Carers
- Young Children
- Young People with Disabilities

Organisation

Please state your organisations name in full. For those who are not listed on the electronic form drop down menu please ensure you select 'not listed' and leave your full office contact details under the 'Contact details' section. doyouthwork.com will ensure you are added to the list of organisations on the site.

Volunteer / Paid

As it states is the position voluntary or paid?

Part time / Full time

For volunteer vacancies please select 'part time'. For paid vacancies choose either part - time or full-time which ever applies to the position.

Qualification

The different qualifications for youth work can be found on www.doyouthwork.com under the drop down menu on the 'Contact us' page or under the drop down menu's located on the volunteer and paid youth work opportunities pages. For those submitting the form by post please draw from the list below:

- None
- Desired Qualities
- Experience
- Related Training- e.g. child protection, first aid, health and safety and any other training not listed under qualifications.
- Youth Support Worker NVQ/VRQ Level 2
- Youth Support Worker NVQ/VRQ Level 3
- Foundation Degree
- Certificate / Diploma
- Degree
- Post Graduate Qualifications e.g. Post Graduate Certificate/ Post Graduate Diploma / Masters

Description

Include details of what the role of the vacancy is including:

- Location
- Salary where applicable
- Hours / Timings if voluntary
- Responsibilities
- Any other information

Contact Details

Please ensure you include the following:

- Contact Name
- Address / Email address
- Telephone number
- Closing Date (volunteer posts may not state this if recruitment is ongoing)

Please note: If you are advertising a volunteer post and recruitment is ongoing you must inform doyouthwork.com when the position is filled and advertisement is no longer required at the following address -

doyouthwork.com
Surrey CVYS
Astolat
Coniers Way
New Inn Lane
Burpham
Guildford
GU4 7HL

Tel: 01483 453962

Email: admin@surreycvys.org.uk